



Supporting Your Professional Practice

Engaging in OSOT Communities of Practice

Welcome to an OSOT Community of Practice where you can network with OTs! The following directions and tips are shared to facilitate easy transition into use of the Community of Practice by OSOT members.

Accessing the Community of Practice

There are 3 ways to access the Community:

1. Off the OSOT website: Access the "[Communities](#)" tab (top right) then select the Community of Practice you wish to explore, OR
2. Log into your OSOT Profile (top right "Sign In") then select "My Profile" then click on "Participation" and you can select the Community on the right.
Please note: this option will only appear once you have entered the community (see option 1) and subscribed to the Community, OR
3. Click on any "OSOT Online" email you receive from the Community (please note: you will only receive these once you have entered and subscribed to the Community or any of the discussions within).

Once in, you are on the Community Main Page and you will see three components of the community to support your networking and information/resource sharing:

1. **Announcements**

OSOT will post news and announcements of importance to all OTs practising with a focus of the Community. To receive email notifications that announcements have been posted you'll need to subscribe to this section. Simply hit the "**Subscribe**" link at the bottom of the section. You can unsubscribe at any time.

2. **Resource Library**

This section creates a place for resources that members can access and/or download documents. Members are encouraged to post resources they are willing to share for inclusion in the library. You may share such resources in the "Discussion" section of the Community or add a resource as an attachment or link in any discussion topic. OSOT will monitor these sections and post resources into the Library.

3. Discussions

This section enables members to post questions, suggestions, and ask for advice from other members. Please note that members who share information intend to support colleagues but **MUST NOT BE REFERENCED AS PROVIDING ADVICE**. Informed by the comments in a Topic Discussion, your own clinical reasoning and decision-making must guide your actions.

The Discussion section is typically organized into few discussion forums (please note that each Community has a slightly different set-up):

(a) **General Questions** – There will be one or more forums for asking questions and posting answers, suggestions or input to other members' questions. Note that you can post a reply as detailed above and subscribe to one or all of the discussion topics should you wish to receive email notification when a new post has been made.

(b) **Ideas Worth Sharing** – A place for sharing of information or resources you think might be of interest and useful for other members. To post a new idea or "topic", click on the Ideas Worth Sharing title to enter this discussion forum. You'll see the "Create a New Topic" link at the top of the listing of existing topic discussions on the right side of the page.

You can see the number of replies to an existing topic and can add your own by clicking on the "Replies" link. If you wish to follow a particular discussion topic either check back into the community regularly or "subscribe" to the topic to receive email notifications when new comments have been added. You'll note the "Manage Attachments" link should you wish to post an attachment.

If you have any problems using the Community of Practice, please contact OSOT at osot@osot.on.ca or call 416-322-3011/1-877-676-6768.